



End of Life Admin

Funeral Service Planning Checklist

Decide the type of service

- Traditional funeral
- Religious funeral
- Civil/non-religious funeral
- Celebration of life
- Graveside service
- Memorial service after cremation
- Private service
- Public service

Decide on timing

- Choose the date
- Choose the time
- Confirm with key family members
- Confirm availability of venue, celebrant, cemetery, or crematorium
- Consider travel needs for interstate or overseas family
- Consider cultural or religious timing requirements

Choose the venue

- Funeral home chapel
- Church/place of worship
- Cemetery chapel
- Graveside only
- Crematorium chapel
- Community hall
- Outdoor setting if allowed | Family home or private property if appropriate



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Confirm the officiant

- Celebrant Celebrant
- Priest/pastor/minister
- Elder or cultural leader
- Family-led service
- Ask if they need a meeting beforehand
- Provide them with personal stories and details about the deceased