



# End of Life Admin

## Funeral Director Checklist

### ***Choose a funeral director***

- Research funeral homes in the area
- Ask family or trusted contacts for recommendations
- Compare at least 2–3 providers if possible
- Ask for an itemised quote
- Ask what is included in the base fee
- Ask what costs are extra
- Confirm payment terms
- Confirm what paperwork they handle
- Confirm availability for your preferred dates

### ***Questions to ask the funeral director***

- What transport is included?
- What care and preparation of the deceased is included?
- Is viewing included or extra?
- What coffin or casket options are available?
- Do they organise burial and cremation bookings?
- Do they arrange flowers, celebrants, orders of service, and AV?
- Do they assist with death registration?
- Can they arrange livestreaming?
- What happens if we need more time to decide?



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## ***Confirm the arrangement***

- Choose the funeral director
- Review the contract carefully
- Check spelling of all names and details
- Confirm the main family contact person
- Keep copies of quotes, invoices, and agreements