



# End of Life Admin

## Official Post-Death Administration Checklist

### ***Obtain death certificate***

- Order official copies
- Keep several certified copies if needed
- Store securely

### ***Notify government and services***

- Medicare
- Centrelink/Services Australia
- Department of Veterans' Affairs if relevant
- ATO if needed
- Electoral roll
- MyGov-linked services if relevant

### ***Notify financial institutions***

- Banks
- Credit unions
- Credit card providers
- Mortgage provider
- Personal loan provider

### ***Notify insurance and super***

- Health insurance
- Life insurance
- Funeral insurance if relevant
- Superannuation funds



# End of Life Admin

## ***Notify utilities and service providers***

- Electricity
- Gas
- Water
- Internet
- Phone
- Streaming subscriptions
- Home care services
- Alarm/security company

## ***Notify organisations and memberships***

- Employer
- School or university
- Clubs and memberships
- Professional associations
- Religious organisations

## ***Digital and social media accounts***

- Email accounts
- Social media accounts
- Cloud storage
- Online banking access
- Shopping subscriptions
- Decide whether to memorialise, close, or keep accounts